

**Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune**

**I.Q.A.C. Meetings in the
Academic Year 2019 - 20**

Meeting Dates:

1. 6th July 2019
2. 2nd November 2019
3. 4th January 2020
4. 7th March 2020

Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.) Meeting Minutes
Meeting Date : 6th July 2019

'Internal Quality Assurance Cell' Meeting held on 6th July 2019 at 11:00AM. The minutes of the meeting are as follows:

The following members were present for the meeting:

- Dr. Ravindra Mistry : Principal
- Asst. Prof. Mahadeo Sangale : Teacher Representative
- Dr. Kavita Tote : Teacher Representative
- Dr. Sandip Gadekar : Teacher Representative
- Dr. Anita Dhaigude : Teacher Representative
- Mr. Mohan Kadu : Administration Representative
- Mr. Suresh Ghojage : Administration Representative
- Mr. Ashok Bafna : Management Representative
- Mr. Anand Bafna : Stakeholder Representative
- Mr. Bhushan Mutha : Stakeholder Representative
- Dr. Sheetal Deolalkar : I.Q.A.C. Coordinator
- Mrs. Kajal Jambhulkar : Alumni Representative
- Miss. Madhuri Jadhav : Student Representative

Chairman of IQAC Principal Dr.Ravindra Mistry called the meeting to the order. IQAC coordinator Dr.Sheetal Deolalkar welcomed all and meeting started. In the meeting following issues were discussed and decisions were taken in the meeting.

1. For the smooth and successful admission process of B.Ed. and M.Ed. institute should be form a committee under the guidance of principal.
2. To give add and recruit permanent efficient staff for B.Ed. and M.Ed.
3. Organize and implement some activities to motivate students and teachers for Quality enhancement.
4. Provision of Increment to the teachers who done something in field of research.
5. Implement all schemes of Student Welfare Board properly.
6. Start some curricular courses in Institute like Distance Education.

Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.)
Meeting Dated : 6th July 2019

Action Taken Report

Following actions were taken on the decisions mentioned in above meeting.

- 2 permanent and qualified staff for M.Ed. was recruited.
- Committee was formed for B.Ed. & M.Ed. admissions, and proper strategies are formed for smooth admission process.
- Salary hike started to be given to professors holding Ph.D.
- Student Welfare schemes implemented properly.
- Some U.G. and P.G. courses of School of Open Learning are started with affiliation to Savitribai Phule Pune University, Pune.



Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.) Meeting Minutes
Meeting Date : 2nd November 2019

‘Internal Quality Assurance Cell’ Meeting held on 2nd November 2019
at 12:00PM. The minutes of the meeting are as follows:

Dr. Ravindra Mistry : Principal
Asst. Prof. Mahadeo Sangale : Teacher Representative
Dr. Kavita Tote : Teacher Representative
Dr. Sandip Gadekar : Teacher Representative
Dr. Anita Dhaigude : Teacher Representative
Mr. Mohan Kadu : Administration Representative
Mr. Suresh Ghojage : Administration Representative
Mr. Ashok Bafna : Management Representative
Mr. Anand Bafna : Stakeholder Representative
Mr. Bhushan Mutha : Stakeholder Representative
Dr. Sheetal Deolalkar : I.Q.A.C. Coordinator
Mrs. Kajal Jambhulkar : Alumni Representative
Miss. Madhuri Jadhav : Student Representative

Chairman of IQAC Principal Dr.Ravindra Mistry called the meeting to the order. IQAC coordinator Dr.Sheetal Deolalkar welcomed all and meeting started. In the meeting following issues were discussed and decisions were taken in the meeting. To purchase useful reference books for B.Ed. course.

1. To discuss the Outline of Institute's Yearly Magazine.
2. To Discuss Year Plan and Student's Council.
3. To motivate students to implement beneficial activities in the Internship schools.
4. To start Special study Guidance for Gifted and average students.
5. To make the college premises available for social work.



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Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.)
Meeting Dated : 2nd November 2019

Action Taken Report

Following actions were taken on the decisions mentioned in above meeting.

- Plan was decided for Yearly Magazine and implemented properly with the completion of Magazine.
- Year plan was done and student's council was formed.
- Students implemented beneficial activities in the Internship schools.
- Special study Guidance was given to the Gifted and average students.
- College campus made available for social work



Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.) Meeting Minutes
Meeting Date : 4th January 2020

'Internal Quality Assurance Cell' Meeting held on 4th January 2020 at 12:30 PM. The minutes of the meeting are as follows:

The following members were present for the meeting:

Dr. Ravindra Mistry : Principal
Asst. Prof. Mahadeo Sangale : Teacher Representative
Dr. Kavita Tote : Teacher Representative
Dr. Sandip Gadekar : Teacher Representative
Dr. Anita Dhaigude : Teacher Representative
Mr. Mohan Kadu : Administration Representative
Mr. Suresh Ghojage : Administration Representative
Mr. Ashok Bafna : Management Representative
Mr. Anand Bafna : Stakeholder Representative
Mr. Bhushan Mutha : Stakeholder Representative
Dr. Sheetal Deolalkar : I.Q.A.C. Coordinator
Mrs. Kajal Jambhulkar : Alumni Representative
Miss. Madhuri Jadhav : Student Representative

Chairman of IQAC Principal Dr.Ravindra Mistry called the meeting to the order. IQAC coordinator Dr.Sheetal Deolalkar welcomed all and meeting started. In the meeting following issues were discussed and decisions were taken in the meeting. To purchase useful reference books for B.Ed. course.

1. To discuss theme and outline of the programme for 26th January 2020.
2. To complete Internal Work as per the guideline of University and Moderation committee.
3. To discuss on the suggestions given by students in suggestion box.
4. To form Internal Moderation Committee on Institute level.
5. To discuss on NAAC Reaccreditation and submission of online AQAR
6. To discuss on Language Laboratory.



Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.)
Meeting Dated : 4th January 2020

Action Taken Report

Following actions were taken on the decisions mentioned in above meeting.

1. Patriotic song performance was presented by students on 26th January 2020.
2. To discuss on the suggestions given by students in suggestion box.
4. Internal Moderation Committee on Institute level was formed and work was done as per the rules of University.
5. NAAC Criteria are distributed properly in Faculty members.
6. Institution started the development of Language Laboratory.



Shri Sant Tukaram Shikshan Prasarak Mandal's
Adhyapak Mahavidyalaya, Vadgaon Maval, Pune
Internal Quality Assurance Cell (I.Q.A.C.) Meeting Minutes
Meeting Date : 7th March 2020

‘Internal Quality Assurance Cell’ Meeting held on 7th March 2020 at 11:00AM. The minutes of the meeting are as follows:

The following members were present for the meeting:

Dr. Ravindra Mistry : Principal
Asst. Prof. Mahadeo Sangale : Teacher Representative
Dr. Kavita Tote : Teacher Representative
Dr. Sandip Gadekar : Teacher Representative
Dr. Anita Dhaigude : Teacher Representative
Mr. Mohan Kadu : Administration Representative
Mr. Suresh Ghojage : Administration Representative
Mr. Ashok Bafna : Management Representative
Mr. Anand Bafna : Stakeholder Representative
Mr. Bhushan Mutha : Stakeholder Representative
Dr. Sheetal Deolalkar : I.Q.A.C. Coordinator
Mrs. Kajal Jambhulkar : Alumni Representative
Miss. Madhuri Jadhav : Student Representative

Chairman of IQAC Principal Dr.Ravindra Mistry called the meeting to the order. IQAC coordinator Dr.Sheetal Deolalkar welcomed all and meeting started. In the meeting following issues were discussed and decisions were taken in the meeting. To purchase useful reference books for B.Ed. course.

1. To take review of B.Ed. & M.Ed. Educational year 2019-20.
2. To Discuss programme outline for ‘Prerana Din’ (Motivation Day) on 20th March 2020
3. Teachers should be published syllabus oriented literature.
4. Teacher should develop e-content for B.Ed. & M.Ed. students based on syllabus.
5. Teacher should do proper work as an examiner or moderator on University level.



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Meeting Dated : 7th March 2020

Action Taken Report

Following actions were taken on the decisions mentioned in above meeting.

- Programme outline was done and implemented the programme properly on 20th March 2020 'Prerana Din' (Motivation Day).
- Teachers published syllabus oriented Books.
- Teacher developed e-content for B.Ed. & M.Ed. students based on syllabus and uploaded that content on You Tube channels and Savitribai Phule Pune University, Pune website..

